

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 26, 2016

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mrs. Widdis, Board President, at 7:00 P.M.

A. ROLL CALL

| | | |
|--|-----------------------|--------------------|
| Mrs. Widdis - President | Mr. Grant – 7:59 P.M. | Mr. Parnell |
| Mr. Dangler - Vice President - 7:23 P.M. | Dr. Critelli | Mr. Covin – absent |
| Mrs. George | Mr. Zambrano | Rev. Bennett |

Administrator's Present

| | | |
|---------------|--------------|------------|
| Dr. Salvatore | Mr. Genovese | Ms. Dudick |
| Mr. Freeman | Mrs. Valenti | |

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Widdis, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of March 22, 2016
- Executive Session minutes of March 22, 2016
- Regular Meeting minutes of March 23, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY16 FEBRUARY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY16 February Transfers as listed be approved for the month ending February 29, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 27, 2016

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – FEBRUARY 29, 2016**

I recommend the Board approve the Board Secretary's Report for the month ending February 29, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - FEBRUARY 29, 2016**

I recommend the Board approve the Report of the Treasurer for the month ending February 29, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 29, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 29, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 27, 2016

- E. **SECRETARY'S REPORT (continued)**
6. **BILLS AND CLAIMS – MARCH 2 - 31, 2016 AND APRIL 1 - 27, 2016 FOR CHRIST THE KING AND LAURA WIDDIS**
I entertain a motion that the Board approve the March 2 - 31, 2016 bills and claims for Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).
7. **BILLS AND CLAIMS – MARCH 2 - 31, 2016 AND APRIL 1 - 27, 2016 FOR BILL DANGLER AND AVERY GRANT**
I entertain a motion that the Board approve the March 2 - 31, 2016 bills and claims for Bill Dangler and Avery Grant (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).
8. **BILLS AND CLAIMS - MARCH 2 - 31, 2016 AND APRIL 1 - 27, 2016 EXCLUDING CHRIST THE KING, LAURA WIDDIS, BILL DANGLER AND AVERY GRANT**
I entertain a motion that the Board approve the March 2 - 31, 2016 and April 1 - 27, 2016 bills and claims excluding Christ the King, Laura Widdis, Bill Dangler and Avery Grant (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval)
9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2016**
I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).
10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2016**
I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENTS REPORT**

1. **FY 2017 BUDGET PRESENTATION**

2. **PRESENTATION OF AWARD**

Janet Celi, Fresh Fruit and Vegetable Coordinator from the New Jersey Bureau of Child Nutrition, will present an award to Mrs. Widdis, Board of Education President, Dr. Salvatore and Nawal Maroun of Sodexo for recognition of the George L. Catrambone School achieving a 3rd place "VIP" (Very Impressive Produce) award.

3. **RECOGNITION OF ACHIEVEMENT**

A) After a competitive, peer-reviewed selection process by NAEYC, Dr. Renee Whelan, Director of Early Childhood and Bonnie Molina, Supervisor of Bilingual and World Languages have been selected to be presenters at NAEYC's 2016 National Institute for Early Childhood Professional Development, to be held June 5-8 in Baltimore, Maryland. The Institute's theme is "Early Learning at the Top of the Ticket". Dr. Whelan and Mrs. Molina's two hour session is entitled: "Family literacy series—early childhood team and bilingual department: An eight-week program focused on vocabulary expansion and academic success".

B) Joseph Palumbo, High School Guidance Counselor, has been selected by the National Association for College Admission Counseling (NACAC) to present at the Critical Components: Mastering the College Admissions Process Conference to be held May 24-25, 2016 in Pittsburgh, PA. Mr. Palumbo's presentation is entitled, Long Branch High School College Boot Camp.

C) The following bilingual parents have successfully completed the Family Literacy Series:

Angeline Rodriguez
Nereyda Jimenez
Concepcion Esparza
Francisca Reyes
Micaela Santiago

Nidia Sanchez
Isela Razo
Lidiane Macedo
Silvia Orzuna

4. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Nidia Sanchez Macias
Ashley Sanchez
Dave House
Karine Rios
Nicole Castanon
Cynthia Murphy
Scottie Urmey

Jaime Reilly
Aimee Woods
Holly Rozza
Carolina Santos
Eliana Garcia
Erika Vasquez

F. **SUPERINTENDENTS REPORT (continued)**

4. **PRESENTATION OF AWARDS (continued)**

B) **TEACHER OF THE MONTH - MARCH**

SEAN KELLY, Kindergarten Teacher, Morris Avenue School, presented by Mrs. Widdis

C) **SUPPORT STAFF OF THE MONTH - MARCH**

ROCHELLE LANGLEY EDWARDS, Instructional Assistant, Joseph M. Ferraina Early Childhood Learning Center, presented by Mrs. Widdis

5. **TEACHERS OF THE YEAR AND EDUCATIONAL SERVICES PROFESSIONALS OF THE YEAR - 2016 - 2017**

| | | |
|------------------------------------|---|-----------------------|
| HIGH SCHOOL | - | MEAGAN RULAND |
| MIDDLE SCHOOL | - | JONATHAN TRZESZKOWSKI |
| AMERIGO A. ANASTASIA SCHOOL | - | MARY MAZZACCO |
| GREGORY SCHOOL | - | ELIZABETH MUSCILLO |
| GEORGE L. CATRAMBOME SCHOOL | - | STEPHANIE SNIFFEN |
| JMFECCLC | - | BONNIE TEDESCHI |
| LENNA W. CONROW SCHOOL | - | JENNIFER LONG |
| MORRIS AVENUE SCHOOL | - | ELIZABETH LUNDBERG |
| AUDREY W. CLARK SCHOOL | - | BLAIR KISS |
| PUPIL PERSONNEL SERVICES - SECOND. | - | MEGHAN MUELLER |
| PUPIL PERSONNEL SERVICES - ELEM. | - | EILEEN BUONAGURO-RAY |

6. **STUDENT COUNCIL LIAISON'S REPORT** - Shannon Nutley

7. **SCHOOL PRESENTATION**

Creativity has been identified as a key 21st Century skill. The arts have been shown to boost students' academic performance, perseverance, and self-confidence. The Joseph M. Ferraina Early Childhood Learning Center is recognized as the Performing Arts Magnet School where we encourage students' creativity to flourish. Tonight, the Preschool and Kindergarten classes will present a selection of song sequences from favorite musicals. Pre-K 4 students want to prove that they are ready for "Grade K". The Kindergarten students will perform a musical from "All That Jazz". Together the students will show the audience that we truly are "All in This Together".

Dr. Salvatore reviewed the Agenda with the Board of Education.

G. GENERAL ITEMS

1. RESOLUTION FOR THE ADOPTION OF THE 2016-2017 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET

I recommend the Board adopt the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 22, 2016; and

WHEREAS, the Board has advertised the budget on April 21, 2016 in the legal section of the Asbury Park Press, with County approval; and

WHEREAS, the tentative budget is presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 27, 2016; and

WHEREAS, the budget sent to the County needs to reflect the following adjustments as listed in **APPENDIX G-1**; and

WHEREAS, the Board includes in the proposed budget the adjustment for enrollment in the amount of \$150,990. The district intends to utilize this adjustment for supplies and material necessary for the additional students; and

WHEREAS, the Board includes in the proposed budget the adjustment for health care in the amount of \$790,448. The district intends to utilize this adjustment for instructional programs necessary for the additional students; and

WHEREAS, the Board includes in the proposed budget an adjustment for cap banking in the amount of \$1,023,569. The district will utilize this adjustment for the purposes of employee costs, and to supplement the minimal increase in State Aid in order to implement the core curriculum content standards; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$100,426,633 of which \$40,627,100 shall be raised by local tax levy; and

WHEREAS, the total budget reflective of all funds shall be \$102,694,276 of which \$40,627,100 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement – Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2016-2017 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2016-2017 school year at the sum of \$49,500; and

G. GENERAL ITEMS (continued)

1. RESOLUTION FOR THE ADOPTION OF THE 2016-2017 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)

WHEREAS, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded,

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby adopts the 2016-2017 school year budget as amended and authorizes the School Business Administrator to transmit the budget to the State of New Jersey.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 27, 2016

Dr. Salvatore reviewed with the Board the budget presentation, highlighting areas including tax rates, budget growth and revenue.

2. APPROVAL OF TEACHER/PRINCIPAL EVALUATION RUBRICS (McREL)

I recommend the Board approve the Mid-continent Research for Education and Learning (McRel) evaluation tool. This tool is aligned to research based standards which are converted to a numerical score upon summative evaluation. Each year, the numerical rating is categorized accordingly in four defined ratings: 1) Ineffective, 2) Partially effective, 3) Effective, 4) Highly effective.

3. APPROVAL TO ACCEPT SUSTAINABLE JERSEY FOR SCHOOLS SMALL GRANTS

I recommend the Board approve the acceptance of the Sustainable Jersey for Schools Small Grants in the amount of \$12,000, which represents \$2,000 each for the George L. Catrambone School, Amerigo A. Anastasia School, Gregory School, Morris Avenue School, Lenna W. Conrow School and the Joseph M. Ferraina Early Childhood Learning Center.

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. APPROVAL TO ACCEPT CALIFORNIA CASUALTY'S ACADEMIC AWARD

I recommend the Board accept the California Casualty's Academic Award in the amount of \$2,500 for the Middle School on behalf of Anthony Magliaro.

I recommend the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions

G. GENERAL ITEMS (continued)

5. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN – 2016-2017

I recommend the Board authorize participation in the Horizon Dental plan for the 2016-2017 school year at the rates listed below. This represents a .83% increase over last year.

| | HORIZON | HORIZON |
|---------------------------|-------------------------|-------------------------|
| Dental Option Plan | 7/1/15 – 6/30/16 | 7/1/16 - 6/30/17 |
| Single | \$ 24.80 | \$ 24.80 |
| Employee & Spouse | \$ 43.72 | \$ 43.72 |
| Employee & Child | \$ 43.72 | \$ 43.72 |
| Family | \$ 70.94 | \$ 70.94 |
| | | |
| Dental Choice | 7/1/15 – 6/30/16 | 7/1/16 - 6/30/17 |
| Single | \$ 18.51 | \$ 18.84 |
| Employee & Spouse | \$ 35.46 | \$ 36.08 |
| Employee & Child | \$ 35.46 | \$ 36.08 |
| Family | \$ 60.27 | \$ 61.33 |

6. APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY17

I recommend the Board approve National Vision Administrators LLC for vision care for FY15 through FY19 at the rates listed below. This represents a 0% increase over last year. This is the third year of a 4 year rate guarantee and also includes an additional benefit of frames each year.

| | 2015 - 2019 |
|------------------------|--------------------|
| Single | \$ 3.71 |
| Employee & Spouse | \$ 6.68 |
| Employee & Child (ren) | \$ 6.68 |
| Family | \$ 9.64 |

G. GENERAL ITEMS (continued).

7. APPROVAL OF MIDDLE SCHOOL ATHLETIC ROUTE BIDS FOR THE 2016 - 2017 SCHOOL YEAR

The following bids for Middle School athletics were received.

| Route # | Contractor: First Student | | Contractor: Jay's | | Contractor: Seman Tov | |
|---------|------------------------------|----------------------|----------------------|----------------------|--------------------------|----------------------|
| | Cost (4 hr. min) | Add'l hourly rate | Cost (4 hr. min) | Add'l hourly rate | Cost (4 hr. min) | Add'l hourly rate |
| MSF1 | 379.00 | 99.00 | 525.00 | 90.00 | 304.56 | 65.00 |
| MSF1-A | 379.00 | 99.00 | 525.00 | 90.00 | 375.06 | 65.00 |
| MSF2 | 379.00 | 99.00 | 525.00 | 90.00 | 304.56 | 65.00 |
| MSF2-A | 379.00 | 99.00 | 525.00 | 90.00 | 375.06 | 65.00 |
| MSF3 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSF3-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |
| MSF4 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSF4-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |
| MSW1 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSW1-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |
| MSW2 | 379.00 | 99.00 | 525.00 | 90.00 | 304.56 | 65.00 |
| MSW2-A | 379.00 | 99.00 | 525.00 | 90.00 | 375.06 | 65.00 |
| MSW3 | 379.00 | 99.00 | 525.00 | 90.00 | 304.56 | 65.00 |
| MSW3-A | 379.00 | 99.00 | 525.00 | 90.00 | 375.06 | 65.00 |
| MSS1 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSS1-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |
| MSS2 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSS2-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |
| MSS3 | 379.00 | 99.00 | NO BID | | 304.56 | 65.00 |
| MSS3-A | 379.00 | 99.00 | NO BID | | 375.06 | 65.00 |

I recommend the Board award the Middle School Athletics to low bid **Seman Tov**. The cost represents a 6% bulk bid discount.

G. GENERAL ITEMS (continued).

8. TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR

I recommend that the Board award Transportation Contract Renewals for the 2016-2017 school year as follows:

CONTRACTOR – Jay's

In District Routes

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2016-2017 RENEWAL AMOUNT |
|---|---------------------------|---|
| Joseph M. Ferraina, ECLC J1, J2, J3, J4, J6 | 2 | \$128,782.80 |
| Lenna W. Conrow Preschool L1, L2, L3, L4, L6, L7 | 2 | \$153,732.60 |
| Morris Ave Preschool M1, M2, M3, M4, M5, M6, M7 | 2 | \$178,772.40 |
| Amerigo A. Anastasia A1, A2, A3, A4 | 2 | \$ 97,596.00 |
| Gregory Y1, Y2, Y3, Y4 | 2 | \$ 99,522.00 |
| George L. Catrambone G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13 | 2 | \$334,432.80 |
| High School Regular Rt. LBHS | 2 | \$ 22,379.40 |
| | Total | \$1,015,218.00 |

Note: The above routes reflect a 0.57% increase from 2015-2016 contracts.
All of the above listed routes include bus aides

G. GENERAL ITEMS (continued).

8. TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR (continued)

CONTRACTOR – Seman Tov

In-District Routes

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2016-2017 RENEWAL AMOUNT |
|--------------------------------------|---------------------------|---|
| George L. Catrambone G14 | 2 | \$34,110.00 |
| Middle School 1MS | 2 | \$25,380.00 |
| Middle School Special Ed SMS1, SMS2 | 2 | \$58,500.00 |
| HS-ALT | 1 | \$29,160.00 |
| | TOTAL | \$147,150.00 |

Note: The above routes reflect a 0% increase from 2015-2016 contracts.
All of the above listed routes include bus aides.

CONTRACTOR – Kinder Glide, Inc

Out-of-District Route

| DESTINATION/ ROUTE NUMBER | RENEWAL NUMBER | 2016-2017 RENEWAL AMOUNT | TOTAL |
|--|---------------------------|---|--------------|
| Children Center of Mon. Cty. LB-CIMC2 | 5 | \$31,140.00 | \$31,140.00 |

Note: The above route reflects a 0% increase from the 2015-2016 contract. The above listed route includes a bus aide.

G. GENERAL ITEMS (continued)

9. TRANSPORTATION RENEWALS – HS ATHLETICS - 2016 - 2017 SCHOOL YEAR

I recommend that the Board approve the HS Athletics Transportation Contract Renewals for the 2016-2017 school year. The renewal reflects a 0% increase from 2015-2016 contracts.

| ROUTE NUMBER | RENEWAL NUMBER | 2016-2017 RENEWAL AMOUNT |
|---------------------|---------------------------|-------------------------------------|
| HSF1 | 9 | \$308.67 |
| HSF2-A | 9 | \$360.12 |
| HSF2-B | 9 | \$308.67 |
| HSF3-A | 9 | \$360.12 |
| HSF3-B | 9 | \$308.67 |
| HSF3-C | 9 | \$257.23 |
| HSF4-A | 9 | \$360.12 |
| HSF4-B | 9 | \$257.23 |
| HSF5-B | 9 | \$308.67 |
| HSF5-C | 9 | \$257.23 |
| HSF6-A | 9 | \$257.23 |
| HSF6-C | 9 | \$360.12 |
| HSF7-A | 9 | \$360.12 |
| HSF7-B | 9 | \$257.23 |
| HSF8 | 9 | \$360.12 |
| HSF9-A | 9 | \$360.12 |
| HSF9-B | 9 | \$257.23 |
| HSW1-A | 9 | \$257.23 |
| HSW1-B | 9 | \$360.12 |
| HSW2-A | 9 | \$257.23 |
| HSW2-B | 9 | \$360.12 |
| HSW3-A | 9 | \$257.23 |
| HSW3-B | 9 | \$360.12 |
| HSW4-A | 9 | \$257.23 |
| HSW5-B | 9 | \$360.12 |

G. GENERAL ITEMS (continued)

9. TRANSPORTATION RENEWALS – HS ATHLETICS - 2016 - 2017 SCHOOL YEAR (continued)

| ROUTE NUMBER | RENEWAL NUMBER | 2016-2017 RENEWAL AMOUNT |
|---------------------|---------------------------|-------------------------------------|
| HSW6-B | 9 | \$257.23 |
| HSW7 | 9 | \$310.12 |
| HSS1-A | 9 | \$257.23 |
| HSS1-B | 9 | \$308.67 |
| HSS1-C | 9 | \$360.12 |
| HSS2 | 9 | \$205.78 |
| HSS3-A | 9 | \$257.23 |
| HSS3-B | 9 | \$308.67 |
| HSS3-C | 9 | \$360.12 |
| HSS4-A | 9 | \$257.23 |
| HSS4-B | 9 | \$308.67 |
| HSS4-C | 9 | \$360.12 |
| HSS5-A | 9 | \$257.23 |
| HSS5-B | 9 | \$308.67 |
| HSS5-C | 9 | \$360.12 |
| HSS6-A | 9 | \$308.67 |
| HSS6-B | 9 | \$360.12 |
| HSS7-C | 9 | \$282.95 |
| HSS7-D | 9 | \$360.12 |

G. GENERAL ITEMS (continued)

10. APPROVAL OF GEORGE L. CATRAMBONE & HIGH SCHOOL ROUTE BIDS - 2016 - 2017 SCHOOL YEAR

The following bids for George L. Catrambone & High School routes were received.

| Route | Contractor: First Student | Contractor: Jay's Bus | Contractor: Seman Tov |
|-------|------------------------------|--------------------------|---------------------------------|
| G15 | 59,643.00 | 42,120.00 | 32,040.00 |
| SHS1 | 59,643.00 | 42,120.00 | 34,740.00 |
| SHS2 | 59,643.00 | 42,120.00 | 32,940.00 |

I recommend the Board award the G15 in the amount of \$32,040.00, SHS1 in the amount of \$34,740.00 and SHS2 in the amount of 32,940.00 to low bid of **Seman Tov**.

11. INSURANCE PROPOSALS - 2016 - 2017

I recommend the Board approve Selective Insurance Company for the 2016 - 2017 school year for coverage for Public Official Bonds at a cost not to exceed \$1,920 and Commercial Crime Policy at a cost not to exceed \$1,797. This represents a 0% increase over 2016.

12. APPROVAL TO SUBMIT ESEA ACCOUNTABILITY ACTION PLAN

I recommend the Board approve the submission of the Elementary and Secondary Education Act (ESEA) Accountability Action Plan - 2015 Participation Rate as required for schools/districts not attaining the 95% participation rate for any subgroup.

Mr. Dangler arrived at 7:23 P.M.

13. APPROVAL TO FILE THE CAROL M. WHITE PHYSICAL EDUCATION GRANT

I recommend the Board approve the filing of the Carol M. White Physical Education Grant application. The amount of the award can range from \$200,000 to \$800,000 per project year.

I recommend the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions

14. APPROVAL OF SURPLUS EQUIPMENT DISPOSAL

I recommend the Board approve the disposal of surplus equipment due to fact that the Board did not receive any bids at the April 19, 2016 bid opening and the equipment has no value to the Board of Education.

15. APPROVAL OF T&M ASSOCIATES/LONG BRANCH STEM SCHOLARSHIP

I recommend the Board approve the creation of the T&M Associates STEM scholarship in the amount of \$2,000. This scholarship will be awarded to a student planning to major in engineering or environmental science upon graduation, has successfully completed High School math and science courses, has an overall GPA of 3.0 or higher and is an active member of at least one STEM related club or STEM related senior internship.

G. GENERAL ITEMS (continued)

16. CONSOLIDATED CHANGE ORDER - #5

I recommend the Board approve the following Resolution for change order #5 for renovations to the old High School:

WHEREAS, Tormee Construction, Inc. has requested consolidated change order #5 for proposed renovations at the old High School pursuant to NJAC 6:20-8.3, be granted for the following:

| CHANGE ORDER NUMBER | DESCRIPTION | PRICE |
|--------------------------------|---------------------------|--------------------|
| 5 | Credit for ceiling fans | -\$11,200.00 |
| 5 | New doors for basement | \$10,144.00 |
| 5 | Extra broken windows | \$ 1,100.00 |
| 5 | Auditorium broken windows | \$ 1,575.00 |
| 5 | Demo in old locker room | \$ 4,500.00 |
| 5 | Demo of stalls | \$ 700.00 |
| 5 | Move fire alarm panel | \$ 1,795.80 |
| 5 | Baseketball Backboards | \$ 7,055.00 |
| TOTAL | | \$15,669.80 |

WHEREAS, the Board of Education has \$20,099 available in contingency allowances and,

WHEREAS, said change orders will go against the Board's contingency allowance,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") authorizes said change order which will reduce the contingency allowance to \$4,429.20.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: April 27, 2016

G. GENERAL ITEMS (continued)

17. APPROVAL OF CONSULTING CONTRACT

I recommend the Board approve the writing consultant contract between Nina Kaweblum and the Board of Education to coach teachers of Long Branch Title I students that attend school at Bet Yaakov of the Jersey Shore. The consulting sessions will take place on May 2, 2016, May 16, 2016, May 30, 2016 and June 6, 2016 at a rate of \$500 per session, not to exceed \$2,000.

18. APPROVAL OF TRAINING SERVICE PROPOSAL

I recommend the Board approve the training service proposal for Kristin Gristina who will provide Guided Reading training for ESL and bilingual teachers for a total of three full days in an amount not to exceed \$2,250. The purpose will be to assist teachers with their understanding and delivery of small group, differentiated reading instruction in their classrooms. Professional development will be delivered via in class coaching and discussion.

19. RATIFICATION TO AMEND RESOLUTION TO ENTER INTO A TEXTBOOK EQUIPMENT LEASE PURCHASE AGREEMENT

I recommend the Board ratify the amended Resolution to enter into a textbook equipment lease purchase agreement as listed in **APPENDIX G-2**.

Dr. Salvatore advised the Board of the need to amend the lease purchase agreement to include additional collateral.

20. APPROVAL OF RESOLUTION TO ACQUIRE AND FINANCE HVAC EQUIPMENT THROUGH LEASE PURCHASE FINANCING

I recommend the Board approve the Resolution to acquire and finance HVAC equipment through lease purchase financing as listed in **APPENDIX G-3**.

Dr. Salvatore explained to the Board the problem that occurred at JMFECLC with one of the HVAC units largely due to their age. We will be replacing them all over the summer using our own maintenance personnel. We will purchase the equipment on a 5 year lease purchase.

21. APPROVAL TO BORROW MONEY AGAINST STATE AID PAYMENTS

I recommend the Board approve the borrowing of an amount not to exceed \$5,250,268 due to the delay of June State Aid payments. The loan will mature on or before the date of the payment of the delayed June State School Aid payments and all interest is the responsibility of the State of New Jersey.

22. GIFTS TO SCHOOL

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Shamrock Construction Group Inc.

Monetary Donation of \$792.00

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX H-1)

Comments from the Governance Committee Chair (APPENDIX H-2)

Comments from the Athletics Committee Chair (APPENDIX H-3)

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (H1).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Covin

1. RESOLUTION FOR CLOSED EXECUTIVE SESSION

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **the suspension of employees** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes 7
Nays: 0
Absent: 2 (Mr. Grant and Mr. Covin)
Date: April 27, 2016

The Board returned to open session at 7:49 P.M.

ROLL CALL

Mrs. Widdis - President
Mr. Dangler - Vice President
Mrs. George

Mr. Grant - absent
Dr. Critelli
Mr. Zambrano

Mr. Parnell
Mr. Covin – absent
Rev. Bennett

H. PERSONNEL ACTION (continued)

Motion was made by Mr. Dangler, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (H1a).

Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Covin

1a. SUSPENSION OF EMPLOYEES

That the Board approve the Resolutions to suspend Jeremy Julio and James Harper pending the outcome of an investigation as listed on **APPENDIX H-4a and APPENDIX H-4b.**

2. APPROVAL TO RESCIND EMPLOYMENT CONTRACT

I recommend the Board rescind the employment contract for following individual:

ALEXANDER ISAACS, Math Teacher, effective April 20, 2016.

3. POLICY AND REGULATION - SECOND AND FINAL READING

The following item were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval:

1000 - Administration

Policy and Regulation Guides 1240 – Evaluation of Superintendent (Revised)

3000 & 4000 – Teaching Staff Members & Support Staff

Policy and Regulation Guides 3221 – Evaluation of Teachers

Policy and Regulation Guides 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

Policy 3431.1/4431.1 – Family Leave

5000 – Students

Policy 5337 – Service Animal

Policy 5512 – Harassment, Intimidation, and Bullying

7000 – Property

Policy 7423 – Green Cleaning

4. RESIGNATION - CONTRACTUAL POSITION

I recommend the Board accept the resignation of the following individuals:

CHRISTOPHER PORGES, High School Resource teacher, effective June 30, 2016.

KATHRYN O'DONNELL, Gregory School teacher, effective June 30, 2016.

EDWARD FEDROFF, High School Science teacher, effective June 30, 2016.

SARAH MEYER, Middle School Language Arts teacher, effective June 30, 2016.

CAROLYN ZUIDEMA, Lenna W. Conrow teacher, effective June 30, 2016.

KATHLEEN SCOTT, Audrey W. Clark teacher, effective June 30, 2016.

WALTER WHITEHEAD, Gregory School custodian, effective June 30, 2016.

KOURTNEY DILLON, Gregory School teacher, effective June 30, 2016.

H. PERSONNEL ACTION (continued)

5. RETIREMENT

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

KATHLEEN CURLEY, Amerigo A. Anastasia School secretary, effective March 1, 2016. Ms. Curley has a total of 13 years, 6 months of service.

SUSAN TOMAINI, Lenna W. Conrow School teacher, effective July 1, 2016. Mrs. Tomaini has a total of 37 years of service.

JEAN GUZZI, Gregory School Instructional Assistant, effective July 1, 2016. Mrs. Guzzi has a total of 25 years of service.

SALOME PINTO MONTEIRO, High School teacher, effective July 1, 2016. Mrs. Monteiro has a total of 24 years of service.

BARBARA HUNT, Lenna W. Conrow School Instructional Assistant, effective July 1, 2016. Ms. Hunt has a total of 24 years of service.

GINA EGIDIO, High School teacher, effective July 1, 2016. Ms. Egidio has a total of 32 years of service.

LOIS CHICK, School Based Youth Service secretary, effective August 1, 2016. Ms. Chick has a total of 17 years of service.

6. PART-TIME AND STIPEND POSITIONS - 2015-2016 SCHOOL YEAR

I recommend the Board approve/ratify the following positions for the 2015-2016 school year:

DISTRICT

Coverage Technician

David Booth

Rate of pay:

\$24.00/hr.

HIGH SCHOOL

Building security

Veronica Billy

Rate of pay:

\$15.00/hr.

7. PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR

I recommend the Board approve/ratify the following stipend positions for the 2016-2017 school year:

SUMMER PROGRAMS - 2016-2017

CHILD STUDY TEAM - Summer Evaluations

| <u>As assigned:</u> | <u>Rate of pay:</u> |
|----------------------------|----------------------------|
| Evaluations | \$350.00/case |
| Case worker | \$150.00/case |

Learning Disability Teacher Consultant

Kirsten Coughlin

Eileen Ray

Rosemary Dougherty

Janet Tucci

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

CHILD STUDY TEAM - Summer Evaluations (continued)

School Psychologist

| | |
|-------------------|------------------|
| Melissa D'Ambrisi | Linda Trafecante |
| Gerard Flint | |

School Social Worker

| | |
|--------------------|--------------|
| Christine Carducci | Lisa Valenti |
| Mary Anne Galloway | |

Occupational Therapist

Denise Buckley

Speech-Language Specialist

| | |
|----------------|----------------|
| Gina Bisogna | Kelly Disler |
| Pauline Cieri | Marjani Morgan |
| Maureen Dalton | Amanda Russo |

Case Conference Teachers (general & special education)

| | |
|------------------|---------------------|
| Sharyn Benetsky | Laura Bland |
| Christen Frenkel | Jennifer Campbell |
| Kristin Gaul | Dawn Ciaramella |
| Katherine Gooch | Stephanie Dispoto |
| Beth Gregory | Meredith Fleming |
| Nikita Grinnell | Samantha Gallo |
| Cheryle Haynes | Elizabeth Muscillo |
| Maureen Kmet | Janise Stout |
| Erica Krumich | Laura Widdis |
| Ellen Marx | Michelle Swobodzien |
| Correne Rodas | |

Rate of pay:
\$75.00/case

Extended School Year Related Services

| | |
|----------------|------------------|
| Gina Bisogna | Patricia Garlipp |
| Pauline Cieri | Marjani Morgan |
| Kelly Disler | Amanda Russo |
| Denise Buckley | |

Rate of pay:
\$63.86/hr

Nurses

Ann Martin (Gregory)

Rate of pay:
\$880.00/wk

Substitute Nurses

| | |
|---------------------|-----------------|
| Mary Whalen | Michele Baker |
| Suzanne Fitzsimmons | Noreen Schifano |

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

SCHOOL BASED YOUTH SERVICES

Counselor - 3 days per week/12hr. (July 5 - Aug. 15, 2016)

Nikkia Blair

Rate of pay:

\$26./hr /\$312.00/wk

HIGH SCHOOL (July 5 - August 15, 2016 - 7:30 am - 2:30 pm - 7hr)

Summer Programs

Rate of pay:

Program Facilitator

James Falco

\$1,400.00/wk

Corridor Aide (7:30 am - 3:00 pm)

James Sweeney

\$589.13/wk

Summer School

Kystal VanDuysen, Frank Pannullo (LAL)
James Anthony, Daniel Brownridge, Nemeil Navarro (Math)
Jason Vengelis (Science)
Anne Gill, Tristen Fleck (Social Studies)

\$26./hr/\$650.00/wk

Summer Enrichment for Advancement Placement (AP) Preparation

Stephanie Queiroz (English)
Alex Smiga (Social Studies)

\$26./hr/\$650.00/wk

Substitute Teachers

Dawn Ciaramella
Stefanie Matano
Nora O'Neill

Tonya Galiszewski
Tiffani Monroe
Danielle Tarallo

Substitute Corridor Aides

Veronica Billy

ROTC Summer Leadership Program (June 25 - July 2, 2016)

Jonathan Spare

William Wilson

\$2,500.00

Summer Band (July 25- August 15, 2016)

Robert Clark

\$3,200.00/season

Summer Guidance

Christine Wegert (6 weeks)
Joe Palumbo (4 weeks)
Hema Solanki (4 weeks)

\$20.94/hr

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

MIDDLE SCHOOL (July 5 - August 15, 2016 - 7:30 am - 12:30 pm - 5 hr)

Summer School

Jamie Lynn Bazydlo (social studies)
Maureen Kmet (math)
Joseph Maratta (math)

Phillip Mammano (ELA)
Joanne Rohrman (ELA)
Conover White (Science)

Rate of pay:

\$26/hr -\$650.00/wk

Summer Band (not to exceed 80 hrs - 4 wks@20hr)

Robert Stout

Rate of pay:

\$24.21/hr

Guidance Counselor

Jeremy Martin

Rate of pay:

\$785.75/wk

Corridor Aide (7:15 am - 12:45 pm)

Carlos Vega

Rate of pay:

\$432.03/wk

Substitute Teachers

Rosalie Guzzi
Megan Renzo-Mazza

Substitute Corridor Aide

Rosalie Guzzi

MIDDLE SCHOOL EXPRESS CAMP (July 5 - July 29, 2016 - Mon. to Thurs. 8:15 am - 11:45 pm (3.5 hrs.))

Program Facilitator

Doreen Regan

Rate of pay:

\$640.00/wk

Teachers

Katherine Gooch
Nemeil Navarro
Nancy O'Toole
Robin Reinhold-Cannetto

Delanyard Robinson
Jonathan Trzeszkowski
Vincent Vallese
Claudia Kaja

Rate of pay:

\$26/hr/\$364.00/wk

Instructional Assistants

Ruby Nazon
Ana Saner

Rate of pay:

\$13.36/hr/\$187.00/wk

Corridor Aide (8:00 am - 12:00pm)

Joseph Winter

Rate of pay

\$251.36/wk

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

MIDDLE SCHOOL EXPRESS CAMP (July 5 - July 29, 2016 Mon. to Thurs. 8:15 am-11:45 pm (3.5 hrs.) (continued)

Substitute Camp Teachers

Rosalie Guzzi
Ashley Stewart

Substitute Instructional Assistants

Rosalie Guzzi

EARLY CHILDHOOD ENRICHMENT CAMP - Mon. - Thurs. July 1 - August 4, 2016

Building Facilitator (8:00 am - 1:00 pm)

Alyssa Aquino

Rate of pay:

628.50/wk

Corridor Aide (8:00 am - 3:00 pm)

Eliana Garcia

\$440.00/wk

Preschool Teachers

| | |
|---------------------|-------------------|
| Laura Bland | Samantha Gallo |
| Domenica Carannante | Kelly Hannon |
| Elizabeth Gannon | Michelle Newberry |
| Kelly Longo | Melissa Riggi |

\$26./hr/\$364.00/wk

Pre-K & K Instructional Assistants

| | |
|------------------------|-----------------|
| Rachel Daniels | Chanelle Covin |
| Enya Carter-Neville | Star Cleveland |
| Craig Cuje | Myong Deller |
| Sehija Emini | Maureen Fragale |
| Charletta Friday | Christy Hauser |
| Dawasia Jones | Debra Langel |
| Shana Linton-Sanderson | Susan Marra |
| Donna Perreira | Gloria Pizarro |
| Sherry Reed | Ana Silva |
| Altemise Toon | Veronica Billy |

\$13.36/hr/187.04/wk

Kindergarten Teachers

| | |
|--------------------------|-----------------------|
| Linda Bennett | Carli Garlipp |
| Nichelle Douglas | Sean Kelly |
| Michelle Mauriello-Fiore | Elaine Scott-Atkinson |
| Beth Gregory (TOH) | |

\$26./hr/\$364.00/wk

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

EARLY CHILDHOOD ENRICHMENT CAMP (continued)

Pre-K & K Substitute Teachers

| | |
|-------------------|-------------------|
| Tiffani Monroe | Marjorie Chulsky |
| Stephanie Dispoto | Kelly Hannon |
| Margaret Johnson | Margaret Marzullo |

ELEMENTARY SUMMER CAMP - Mon. - Thurs. July 1 - August 4, 2016

| | |
|--|--------------|
| <u>Building Faciliators (8:00 am - 3:00 pm)</u> | \$880.00/wk |
| Christine Villano | Laura Widdis |

| | |
|--|------------------|
| <u>Student Faciliator (8:00 am - 3:00 pm)</u> | \$880.00/wk |
| Nikolas Greenwood | Carlos Villacres |

| | |
|--|----------------------|
| <u>Elementary Full-Day Teachers (8:00 am - 3:00 pm)</u> | \$26./hr/\$728.00/wk |
|--|----------------------|

| | |
|----------------------|---------------------------|
| Kamilih Bergman | Patricia Bruckner |
| Tracy Cummings | Laurie Demuro |
| Linda Dobel | Victoria Ferrara |
| Katie Gervolino | Kevin Gilbert |
| Melissa Heggie | Erin Hennelly |
| Brenda Itzol | Chad King |
| Suraya Kornegay | Maria LaSalle |
| Christina Marra | Tarik Morrison |
| Kelli Napolitano | Edna Newman |
| Shawn O'Neill | Greg Penta |
| Cari Rock | Jennifer Farrel (TOH) |
| Michael Gatta (TOH) | Maureen Kmet (TOH) |
| Katherine Koar (TOH) | Correne Rodas (TOH) |
| Nyema Roddy (TOH) | Michelle Swobodzien (TOH) |
| Noemi Vidazhna | |

| | |
|---|------------------------|
| <u>Elementary Instructional Assistants</u> | \$13.36/hr/\$374.08/wk |
|---|------------------------|

| | |
|------------------------|-----------------|
| Jennifer Adams | Cynthia Branch |
| Lucille Briones-Gromaz | Ardenia Clayton |
| Yoselin Gomez | Hadija Haskovic |
| Terrance King | Desirea Medina |
| Latuya Morris | Sara Ortiz |
| Levogilda Perez | Jamil Pitts |
| Sherrie Robinson | Ruth Rodriguez |
| JoAnn Sciarappa | Elsa Villalobos |
| Erica Wells | Michelle Widdis |
| Ginerva Zungri | |

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS – 2016-2017 SCHOOL YEAR (continued)**

SUMMER PROGRAMS - 2016-2017 (continued)

ELEMENTARY SUMMER CAMP (continued)

Elementary Academic Teacher (8:00 am - 11:30 am)

\$26.hr/364.00/wk

| | |
|---------------|------------------|
| Jillian Blair | Amanda Castano |
| Megan Farrell | Ebone Lawrence |
| Judith Louis | Angela Robertson |

Elementary VPA & PE Teachers (11:30 am - 3:00 pm)

\$26./hr/364.00/wk

| | |
|-----------------|-------------------|
| Aaron Collins | Paul Eschelbach |
| Cheryle Haynes | John Luckenbill |
| George Marucci | Margaret Marzullo |
| Nicola Merlucci | |

Elementary Corridor Aide (8:00 am - 3:00 pm)

\$440.00/wk

| | |
|------------------|----------------|
| Bruce Clay | Howard Coleman |
| Joseph DeFilippo | Yvette Rice |
| John Severs | |

Elementary Substitute Teachers

| | |
|--------------------|-------------------|
| Ronnie Bennett | Marjorie Chulsky |
| Annamarie Cieri | Dudley Davis |
| Michael Dennis | Stephanie Dispoto |
| Emilie Elias | Virginia Feldman |
| Alexandra Ferretti | Deirdre Murray |
| Elizabeth Muscillo | Jennifer Noone |
| John O'Neill | Twana Richardson |
| Jessica Rodriguez | Stacy Simms |

8. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS**

I recommend the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Daniel George, Mary Mazzacco, Andrew Critelli and Donna Critelli (which will be labeled **APPENDIX H-5** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

9. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS**

I recommend the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Ron Bennett, Jenna Camacho, Linda Bennett and Susan Zambrano and Marianne Carr (which will be labeled **APPENDIX H-6** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

H. PERSONNEL ACTION (continued)

10. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS

I recommend the Board approve the continuation of salaries for the following affiliated and non-affiliated employees listed; Charles Widdis, Laura Widdis, Michelle Widdis, William Lisa and Chanel Covin (which will be labeled **APPENDIX H-7** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

11. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.S.E.A.

I recommend the Board approve the continuation of salaries for all L.B.S.E.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 8, 9 and 10 (which will be labeled **APPENDIX H-8** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

12. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.F.T.

I recommend the Board approve the continuation of salaries for all L.B.F.T. affiliated employees with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 8, 9 and 10 (which will be labeled **APPENDIX H-9** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

13. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – NON-AFFILIATED EMPLOYEES

I recommend the Board approve the continuation of salaries for all non-affiliated administrators, district managers, district technicians and confidential secretaries with the exception of those personnel actions taken prior to the Board meeting and those listed in agenda items 8, 9 and 10 (which will be labeled **APPENDIX H-10** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

14. APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.A.A.

I recommend the Board approve the continuation of salaries for all L.B.A.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting (which will be labeled **APPENDIX H-11** and made part of the permanent minutes upon Board approval). NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions.

15. SUBSTITUTE TEACHERS

I recommend the Board approve the following substitute teachers:

Gilda Niro

16. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-12.**

H. PERSONNEL ACTION (continued)

17. STUDENT TEACHER/INTERN PLACEMENT

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2016-2017 school years. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

| <u>Monmouth University</u> | <u>Fall 2016 Semester</u> | <u>September – December 2016</u> |
|-----------------------------------|----------------------------------|---|
| Molly Fitzpatrick | Middle School | Jeremy Martin |
| Krystle Ruggerio | Middle School | Megan Renzo |
| Jessica Bellifemine | Middle & High School | Megan Renzo/Hema Solanki |
| Jennifer Mora | Middle & High School | Gabby Stanziale/Hema Solanki |
| Alexzandra Early | High School | Christine Wegert |

18. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-13**.

Mr. Grant arrived at 7:59 P.M.

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR

I recommend the Board approve/ratify the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

CPC HIGH POINT **MORGANVILLE, NEW JERSEY**

Tuition: \$21,502.50
Effective Dates: 3/11/2016 – 6/16/2016

ID# 3579658534, classified as Eligible for Special Education and Related Services

5. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

January 27, 2016

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Kristin Ciccone, Gregory School teacher, from April 4, 2016 to April 19, 2016. This should have read from March 14, 2016 to April 6, 2016.

December 15, 2015

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Bruna Cale-Oliveira, George L. Catrambone School teacher from March 14, 2016 to May 3, 2016. This should have read from March 2, 2016 to April 19, 2016.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Bruna Cale-Oliveira, George L. Catrambone School teacher from May 4, 2016 to June 17, 2016. This should have read from April 20, 2016 to June 17, 2016.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

DISCUSSION

After last month's meeting, Mr. Dangler asked again for a clearer overview of how we handle our insurance.

Mr. Zambrano told Mr. Dangler that Mr. Genovese had explained to the Finance Committee a very detailed and informative process with regard to property and casualty as well as workers' compensation insurance. Mr. Zambrano asked Mr. Genovese if he could give Mr. Dangler and the rest of the Board members a similar overview.

Mr. Genovese - In New Jersey we basically have 2 types of insurance carriers. One is a JIF, Joint Insurance Fund, where the risk is pooled amongst all of the members that are in the fund. Or you can have a direct relationship like we currently have with Zurich. Some of the factors in pricing insurance especially in the direct relationship are loss runs and proximity to water, which has become a larger issue after Hurricane Sandy. Certain insurance markets stopped writing insurance for districts too close to the water several years ago however, we are hoping that these markets begin to relax their requirements so that the Board has more opportunities. If you join a JIF you must stay there for 3 years. You could get a low quote to get into a JIF. If your loss/runs escalate, your rates could be higher in the second and possibly third year. With respect to brokers, there are many brokers that have the same access to insurance carriers that write for the market in New Jersey. Our particular broker, Willis, has over 125 municipalities and school districts in New Jersey alone. They are a relatively large size insurance broker. They access every market each year to bring us the best quote for our property and casualty insurance. It is true, as pointed out by Mr. Dangler, that our deductibles have risen over the past 7 or 8 years and that is primarily due to the tremendous losses that we experienced in 2011, 2012 and 2013 where the insurance company lost over \$2.5 million. Also, our premiums during those 3 years did not rise significantly. In 2014, 2015 and 2016 our insurance premiums began to rise, most significantly in 2015. Our current losses in 2015 and 2016 are \$39,000 and \$95,000 respectively. It is our hope that with our renewal this year, there will be more interested insurance carriers that would like to write our insurance and that we may be able to get the same or better coverage with the same or lower deductibles.

Mr. Grant stated that he thought it was a good idea to name the ROTC program after Bill Knox and inquired about the process.

Dr. Salvatore – It should first be discussed with the Policy Committee since we do have a naming policy. We would also have to check with the ROTC to make sure that there would be no issue with them either.

Mr. Dangler gave a brief update on negotiations, stating that there is a stall on the part of the LBSEA. Another meeting had been cancelled and re-scheduled.

Mr. Parnell spoke very highly regarding the Middle School National Junior Honor Society induction ceremony as well as the “Peter Pan” play at the High School. He also mentioned that he received a call from Darlene Nutley regarding the PTO/A election to be held on May 19, 2016 at the George L. Catrambone School. She is asking for a Board member to attend.

Mr. Grant gave a brief overview of the National School Board convention he recently attended. He stated he was very encouraged by many of the guest speakers to include Dan Rather, who stated that corporations today are not interested in the knowledge that children have but instead what they can do with that knowledge to benefit the company.

Mr. Dangler – I also had a very positive experience. I sat in on an executive session meeting with Jason Jones, Neptune Board of Education President, and they were discussing technology and how to safe guard against hacking, recognizing that if MIT can be hacked there’s no way to completely protect your district. What was very interesting was one of the members on the Executive Board turned to me and asked “Didn’t you say you were from Long Branch?”. I responded yes and he said that we are so far ahead of everyone we probably don’t have any issues to deal with. I was very proud to hear this and I attributed it to Mr. Dringus and his staff.

K. ADJOURNMENT – 8:32 P.M.

There being no further discussion, motion was made by Mr. Parnell, seconded by Dr. Critelli and carried by roll call vote that the Board adjourn the meeting at 8:32 P.M.
Ayes (8), Nays (0), Absent (1) Mr. Covin

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **JEREMY JULIO**, High School teacher, effective April 18, 2016 pending the outcome of investigations.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mr. Covin)
Date: April 26, 2016

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **JAMES HARPER**, George L. Catrambone School teacher, effective April 21, 2016 for insubordination and conduct unbecoming a teaching staff member.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mr. Covin)
Date: April 26, 2016